January 2020 – No. 199 101 Constitution Avenue NW, Washington, DC 20001

# BULLETIN POLICY CHANGE ON REINSTATEMENT

The General President has issued the following Information Bulletin concerning the policy for member reinstatement.

# **Current Reinstatement Policy**

Upon receiving dispensation from the General Office affiliates have been allowed to reinstate former members who meet the following criteria:

- Has been inactive for 24 months or less.
- Reinstate into the same affiliate to which the member belonged when the record was inactivated.
- Current status is SUSPENDED, RESIGNED, DROPPED, CONDITIONAL WITHDRAWAL, or HONORARY WITHDRAWAL.
- The total owed (including dues, fines and fees) is paid in full through the current month.

# **Changes to Reinstatement Policy Based on Status**

Beginning January 1, 2020, dispensations will not be automatically granted for reinstatement, but the following policy will be in effect:

## **Dropped and Resigned Status:**

Former members in Dropped or Resigned Status are no longer eligible to Reinstate. Former members in these statuses only have the option to Reinitiate with a new initiation date.

#### **Suspended Status:**

Former members in Suspended status may only Reinstate **one-time** per Initiation Date.

General Office policy allows dispensations to reinstate former members in Suspended status who meet the following criteria:

- Has been inactive for 24 months or less.
- Reinstate into the same affiliate to which the member belonged when the record was inactivated.
- Current status is SUSPENDED.
- Previous status is not SUSPENDED WORKING DUES or ASSESS DUE.
- The total owed (including dues, fines and fees) is paid in full through the current month.
- Member was not previously Reinstated under the Current Initiation Date.

# **Example A (SUSPENDED STATUS)**

**Assumption:** Policy Effective Date is 1/1/2020

- A. Member X's **Current Initiation Date** is 2/22/1990 but let his membership lapse for the first time and was Suspended effective 3/31/2020.
- B. On 6/1/2020, Member X was **Reinstated** and therefore, retained his **Current Initiation Date** of 2/22/1990.
- C. Member X let his membership lapse for a second time and was Suspended effective 12/31/2021.
- D. On 2/15/2023, Member X requests to rejoin, but is only eligible to **Reinitiate**. Therefore, his **Current Initiation Date** changed from 2/22/1990 to 2/15/2023.
- E. Member X let his membership lapse for a third time and was Suspended effective 10/31/2024. F. On 3/1/2025, Member X requests to rejoin and has the following options:
- **Option 1: Reinstate** and retain his **Current Initiation Date** of 2/15/2023.
- **Option 2: Reinitiate** and change his Current Initiation Date from 2/15/2023 to 3/1/2025.

# **Suspend Working Dues and Assess Due Status**

The current Reinstatement policy will continue to apply for Suspended members with a Previous Status Suspend Working Dues or Assess Due.

#### **Conditional Withdrawal Status**

The current Reinstatement policy will continue to apply for members in Conditional Withdrawal status.

## **Honorary Withdrawal Status**

Members in Honorary Withdrawal status can no longer reinstate more than **once** in a **3-year period**.

General Office policy allows dispensation to Reinstate former members in Honorary Withdrawal status who meet the following criteria:

- Has been inactive for 24 months or less.
- Reinstate into the same affiliate to which the member belonged when the record was inactivated.
- Current status is HONORARY WITHDRAWAL.
- The total owed (including dues, fines and fees) is paid in full through the current month.
- Member was not previously Reinstated from Honorary Withdrawal status within a 3-year period.

# **Example B (HONORARY WITHDRAWAL)**

Assumption: Reinstatement Policy Effective Date is 1/1/2020

A. Member X's **Current Initiation Date** is 2/22/1990 but takes an Honorary Withdrawal for the first time effective 3/31/2020.

- B. On 6/1/2020, Member X was **Reinstated** and therefore, retained his **Current Initiation Date** of 2/22/1990.
- C. Member X requests to take an Honorary Withdrawal for a second time effective 12/31/2021.
- D. On 3/1/2023, Member X requests to rejoin and has the following options:

**Option 1: Reinitiate**, which would change his **Current Initiation Date** from 2/22/1990 to 3/1/2023.

**Option 2:** NOT eligible to **Reinstate** until 6/2/2023 (end of 3-year period) to retain his **Current Initiation Date** of 2/22/1990.

## Example C (HONORARY WITHDRAWAL)

Assumption: Reinstatement Policy Effective Date is 1/1/2020

- A. Member X's **Current Initiation Date** is 2/22/1990 but takes an Honorary Withdrawal for the first time effective 3/31/2020.
- B. On 6/1/2020, Member X was **Reinstated** and therefore, retained his **Current Initiation Date** of 2/22/1990.
- C. Member X let his membership lapse and was Suspended effective 12/31/2021.
- D. On 2/15/2022, Member X requests to **Reinstate**. Therefore, retained his **Current Initiation Date** changed from 2/22/1990.
- E. Member X requests to take an Honorary Withdrawal for a second time effective 10/31/2022.
- F. On 3/1/2023, Member X requests to rejoin and has the following options:

**Option 1: Reinitiate**, which would change his **Current Initiation Date** from 2/22/1990 to 3/1/2023.

**Option 2:** NOT eligible to **Reinstate** until 6/2/2023 (end of 3-year period) to retain his **Current Initiation Date** of 2/22/1990.

These policies will be incorporated into the function of the Personify system beginning January 1, 2020. Individual and exceptional requests for dispensations may still be sent to the General Office.